

PLEASE BRING THIS AGENDA WITH YOU

This meeting will be preceded by a short Service in the Guild Church of St. Lawrence Jewry at 12 noon.

The Lord Mayor will take the Chair at ONE of the clock in the afternoon precisely.



COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on **THURSDAY** next, the **19th day of APRIL, 2012**.

CHRISTOPHER DUFFIELD,
Town Clerk & Chief Executive.

*Guildhall,
Wednesday, 11th April, 2012.*

Ian David Luder, B.Sc.(Econ.)

Neil Graham Morgan Redcliffe

}

Aldermen on the Rota

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1 Question – That the Minutes of the last Court are correctly recorded?

2 The Right Honourable the Lord Mayor's report on overseas visits.

3 Resolutions on Retirements, Congratulatory Resolutions, Memorials, etc.

4 Statement from the Chairman of the Policy & Resources Committee.

5 Docquets for the Hospital Seal.

6 List of applicants for the Freedom of the City:-

(A list of names, together with those of the nominators, has been separately circulated).

7 Resolutions of the Annual Wardmotes from the Wards of Aldersgate, Castle Baynard, Cheap, Cripplegate Within and Without, Farringdon Within and Portsoken (2) are the subject of a separately printed and circulated report for consideration.

8 To appoint the Committees until the first meeting of the Court in April 2013 and to agree the terms of reference and constitution for each Committee.

(A list of the proposed appointments, terms of reference and constitutions has been separately circulated).

Nominations received for vacancies:-

(Where appropriate

* denotes a Member standing for re-appointment;

§ denotes less than ten years' service on the Court;

denotes less than five years' service on the Court; and

^ denotes a Member whose primary residence is in the City of London.)

(a) Policy and Resources Committee (five vacancies - at least one Member to have less than ten years' service on the Court).

(Contest)

Nominations received:-

* Simon D'Olier Duckworth, D.L.

§* Robert William Duffield, B.A., M.Litt.(Oxon)

§ Marianne Bernadette Fredericks

Dr. Peter Bernard Hardwick, Q.H.P.

Tom Hoffman

* Catherine McGuinness, M.A., Deputy

§ Dr Giles Robert Evelyn Shilson, Deputy

- (b) Hospitality Working Party of the Policy and Resources Committee (four vacancies).

(Contest)

Nominations received:-

- John Alfred Barker, O.B.E., Deputy
- * Douglas Barrow, Deputy
- William Harry Dove, M.B.E., J.P., Deputy
- Simon D'Olier Duckworth, D.L.
- Robin Anthony Eve, O.B.E., Deputy
- * William Barrie Fraser, O.B.E., Deputy
- * Dr. Peter Bernard Hardwick, Q.H.P.
- Charles Edward Lord, O.B.E., J.P., Deputy
- Julian Henry Malins, Q.C.
- Janet Owen, M.B.E., Deputy
- Ann Marjorie Francesca Pembroke
- * Richard David Regan, Deputy

- (c) Privileges Sub, Policy and Resources Committee (six vacancies).

Nominations received:-

- * John Alfred Barker, O.B.E., Deputy
- William Harry Dove, M.B.E., J.P., Deputy
- Robin Anthony Eve, O.B.E., Deputy
- * Oliver Arthur Wynlayne Lodge, T.D, B.Sc
- * Janet Owen, M.B.E., Deputy
- * Richard David Regan, Deputy

- (d) Energy and Sustainability Sub, Policy and Resources Committee (four vacancies).

(Contest)

Nominations received:-

- * Archibald Duncan Galloway, O.B.E.
- * Alison Jane Gowman, Alderman
- David Andrew Graves, Alderman
- * Sylvia Doreen Moys
- * Fiona Woolf, C.B.E., Alderman and Sheriff

- (e) Investment Committee (three vacancies).

Nominations received:-

- * Raymond Michael Catt
- * Tom Hoffman, LL.B.
- Clare James, M.A.

- (f) Audit and Risk Management Committee (two vacancies – at least one Member to have less than five years' service on the Court).

Nominations received:-

- * Nigel Kenneth Challis
- *# Oliver Arthur Wynlayne Lodge, T.D, B.Sc

- (g) Police Committee (eleven vacancies – at least one Member to have less than five years' service on the Court and a minimum of two Members must have their primary residence in the City of London).

(Contest)

Nominations received:-

- *^ John Alfred Barker, O.B.E., Deputy
- *# Douglas Barrow, Deputy
- * Mark John Boleat
- * Simon D'Olier Duckworth, D.L.
- *^ Robert William Duffield, B.A., M.Litt.(Oxon)
- ^# John Fletcher
- *^ Alison Jane Gowman, Alderman
- * Brian Nicholas Harris
- * Stanley Keith Knowles, Deputy
- *^ Vivienne Littlechild
- *^ Ian David Luder, B.Sc.(Econ.), Alderman
- * Robert Allan Merrett
- *^ Joyce Carruthers Nash, O.B.E., Deputy
- * James Henry George Pollard
- * Richard David Regan, Deputy

- (h) Board of Governors of the City of London School (two vacancies).

(Contest)

Nominations received:-

- Nigel Kenneth Challis
- * William Harry Dove, M.B.E., J.P., Deputy
- Sylvia Doreen Moys
- * Joyce Carruthers Nash, O.B.E., Deputy

- (i) Board of Governors of the City of London School for Girls (three vacancies).

Nominations received:-

- * Robert William Duffield, B.A., M.Litt.(Oxon)
- * Richard David Regan, Deputy
- * Sir Michael Snyder, Deputy

- (j) Board of Governors of the City of London Freeman's School (three vacancies).

Nominations received:-

- * Robin Anthony Eve, O.B.E., Deputy
- * Angela Starling
- (One vacancy remains)

- (k) Board of Governors of the Guildhall School of Music & Drama (five vacancies – at least one Member to have less than five years' service on the Court).

Nominations received:-

- John Alfred Barker, O.B.E., Deputy
- *# David Andrew Graves, Alderman
- * Wendy Mead, Deputy and Sheriff
- Ann Marjorie Francescia Pembroke
- * Jeremy Lewis Simons M.Sc.

- (l) Gresham Committee (City Side) (three vacancies).

(Contest)

Nominations received:-

- * Robin Anthony Eve, O.B.E., Deputy
Archibald Duncan Galloway, O.B.E.
- * Brian Nicholas Harris
- * Tom Hoffman

- (m) Open Spaces, City Gardens and West Ham Park Committee (two vacancies – at least one Member to have less than five years' service on the Court).

Nominations received:-

- * Stephanie Ella Maureen Currie, M.B.E., Deputy
- *# Alexander John Cameron Deane

- (n) Epping Forest & Commons Committee (two vacancies).

(Contest)

Nominations received:-

- * George Christopher Abrahams
John Alfred Barker, O.B.E., Deputy
- * John Leslie Bird, O.B.E.

- (o) Establishment Committee (two vacancies).

Nominations received:-

- * Joyce Carruthers Nash, O.B.E., Deputy
- * Barbara Patricia Newman, C.B.E.

- (p) Hampstead Heath, Highgate Wood & Queen's Park Committee (three vacancies).

Nominations received:-

- * Barbara Patricia Newman, C.B.E.
- * Virginia Rounding
(One vacancy remains)

- (q) Barbican Residential Committee, in the category of non-resident (four vacancies).

Nominations received:-

- * Michael Hudson
- * John Hedley Spanner, T.D.
(Two vacancies remain)

- (r) Barbican Centre Board (four vacancies).

(Contest)

Nominations received:-

- The Revd. Dr. Martin Dudley
- Kevin Malcolm Everett D.Sc.
- Wendy Marilyn Hyde
- Vivienne Littlechild J.P.
- Charles Edward Lord, O.B.E., J.P., Deputy
- * Catherine McGuinness, M.A., Deputy
- Richard David Regan, Deputy
- Jeremy Lewis Simons M.Sc.

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- (s) The City Bridge Trust Committee (three vacancies- at least one Member to have less than five years' service on the Court).

(Contest)

Nominations received:-

- * Raymond Michael Catt
- * William Harry Dove, M.B.E., J.P., Deputy
- # John Fletcher
- # Michael Hudson
- # Oliver Arthur Wynlayne Lodge, T.D, B.Sc.
- # Ian Christopher Norman Seaton

- (t) Standards Committee (two vacancies).

(Contest)

Nominations received:-

- Nigel Kenneth Challis
- The Revd. Dr. Martin Dudley
- * Robin Anthony Eve, O.B.E., Deputy
- * Julian Henry Malins, Q.C.

- (u) Licensing Committee (three vacancies).

Nominations received:-

- * Douglas Barrow, Deputy
- * The Revd. Dr. Martin Dudley
- * Marianne Bernadette Fredericks

- (v) Livery Committee (two Common Councilmen to be nominated for appointment).

Nominations received:-

- Richard David Regan, Deputy
- * John Hedley Spanner, T.D.

- (w) Community and Children's Services Committee (to fill six vacancies not taken by Wards).

Nominations received:-

- Nicholas John Anstee, Alderman
- David John Bradshaw
- Nicolas Cressey
- David Andrew Graves, Alderman
- Peter Leck
- Delis Regis

9 Letter of:-

- (A) the Lord Levene of Portsoken, K.B.E. thanking the Court for the resolution passed following the announcement of his retirement from the Court of Aldermen; and
- (B) Christopher Duffield Esq., of 12 March 2012, giving six months' notice of his intention to retire from Office as Town Clerk of the City of London.

10 QUESTIONS

11 MOTIONS

12 AWARDS AND PRIZES

Policy, Finance, Establishment, Investment and Audit Committees – Reports

13 POLICY AND RESOURCES COMMITTEE
(Stuart John Fraser)

22 March 2012

(A) Use of Guildhall

In accordance with the arrangements approved by the Court on 21 June 2001 for the approval of applications for the use of Guildhall, we now inform the Court of the following applications which have been agreed to:-

Name	Date	Function
EuroWeek	Tuesday 15 May 2012	Dinner
Incisive Media	Friday 15 June 2012	Awards Ceremony
Royal Life Saving Society UK	Saturday 30 June 2012	AGM & Awards Ceremony
Pipers Projects Ltd	Tuesday 10 July 2012	Awards Ceremony
Theatrical Management Association	Sunday 28 October 2012	Lunch
British Chambers of Commerce	Thursday 29 November 2012	Dinner

(B) Early Evening Reception to recognise the work of London's Unformed Adult Volunteers

YOU (Youth Organisations – Uniform) London is a unique partnership of ten of the oldest, largest and most experienced uniformed youth organisations in London: the Air Training Corps LaSER (London and South East Region); Army Cadet Force; Boys' Brigade; Community Fire Cadets; Girlguiding LaSER; Girls' Brigade; Sea Cadet Corps; St John Ambulance (Prince of Wales' District); The Scout Association Greater London; and Volunteer Police Cadets. It co-ordinates an area committee in each of London's 32 boroughs, with its Board chaired by one of the Deputy Lord Lieutenants of Greater London and is supported by partner organisations including the Greater London Authority. With over 17,000 adult volunteers supporting approximately 76,000 children and young people across Greater London, these organisations help to provide a range of opportunities for young people which are recognised to improve school attendance, help young people to achieve more and reduce the likelihood of antisocial behaviour.

In recognition of the commitment and contribution of current adult volunteers and to thank them their work during Her Majesty's Diamond Jubilee and the 2012 Olympic Games in London, we **recommend** that adult members and volunteers from YOU London organisations, the Mayor of London and GLA representatives, the Greater London Lieutenancy, politicians, senior figures from the Armed Forces and the Greater London Reserve Forces and Cadets Association, representatives from those Livery Companies having relevant connections, and representatives from the Metropolitan Police Service, Safer London Foundation, The Jack Petchey

Foundation, and The Prince's Trust be invited to attend a reception to be held in the Guildhall in October 2012; it being referred to this Committee to make the arrangements out of City's Cash within the approved cost parameters.

(This would be a Full Court event)

(C) Communications Strategy 2012-2015

The Communications Strategy sets out the City of London Corporation's plan of action over the short to medium-term for communicating our activities and managing our reputation. It is comprised of three core stands, supporting and promoting the City as a world leader in international finance and business services, promoting the City Corporation as a provider of modern, efficient and high quality local and policing services and promoting our role as a provider of valued services to London and to the nation as a whole.

The Communications Strategy, a copy of which has been circulated separately, identifies two key priorities for 2012/13, namely:-

- **Supporting London's communities** i.e. all the work we do to support educational and cultural opportunities and economic development, thereby helping to provide jobs and growth and improve the quality of life throughout London; and
- **Helping to look after London's heritage and green spaces** i.e. all the work we do to look after London and the nation's heritage and to provide green spaces across the capital and beyond.

Each City Corporation department, in drawing up their business plan, is required to take the Strategy into account when dealing with the communications aspects of their own work to ensure a consistent and co-ordinated approach.

We **recommend** that approval be given to the Communications Strategy for 2012-2015.

(D) Retirement of the Town Clerk

In accordance with the procedures for the appointment of Chief Officers, your Policy and Resources Committee is required to notify the Court of Common Council of a vacancy occurring in the position of Town Clerk. We, therefore, advise that Chris Duffield has tendered his resignation and intends to retire on 16th September 2012.

With the approval of the Establishment Committee, the process to find Mr Duffield's successor has now commenced.

At the meeting of the Court in January 2012, the process for recruitment to vacancies filled by the Court was raised and the Policy and Resources Committee was requested to report back on those arrangements. Work is ongoing in this respect and a report will be submitted to the Court shortly.

We **recommend** that the Town Clerk's resignation be noted.

Rates Committees - Reports, etc.

14 PORT HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE (John Tomlinson B.A., BSc.)

24 January 2012

Heathrow Animal Reception Centre - Annual Review of Charges

It is necessary to submit periodic recommendations to the Court for a revision of the byelaws that incorporate the charges levied at the Animal Reception Centre at Heathrow (HARC). This revision is required so that the charges can be increased to take account of inflation and to meet the agreed target for estimated variable costs to be recovered on this important service.

The byelaws, incorporating a new schedule of charges for the services provided, can be found in Appendix A to a separately printed and circulated report and we **recommend** approval thereof; the Comptroller and City Solicitor being instructed to seal the Byelaws accordingly.

15 MOTION

Richard David Regan, Deputy

“That the public be excluded from the meeting for the four items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1, Section 100(3) of Schedule 12A of the Local Government Act, 1972 together with one matter which has been conveyed to the City Corporation in confidence by Her Majesty’s Government (Section 100A(4) of the Act):-

- A) action taken under urgency procedures on behalf of the Court approving hospitality in connection with Her Majesty The Queen’s Diamond Jubilee;
- B) recommendations of the Policy & Resources Committee on an application for hospitality;
- C) recommendations of the Finance Committee on the Building Repairs and Maintenance Term Contract Tender;
- D) recommendations of the Property Investment Board concerning a property development in EC3; and
- E) action taken under urgency procedures to purchase a portfolio of head-leases involving both the City’s and Bridge House Estates.